Collaborative Provision: Renewing a Collaboration form

This form is to be used for renewing a collaborative provision arrangement and should be completed by the Collaboration Sponsor. Prior to renewing a collaborative provision agreement, the collaboration should be renewed and approved in line with the University’s Collaborative Provision Policy.

Once the form has been completed, the Collaboration Sponsor must also complete the risk assessment form and arrange for the Head of Faculty Finance to prepare the business case. Once all three documents are complete, the Collaboration Sponsor passes these to the Faculty Board for consideration.

Where renewing the arrangement will also involve the approval and review of an existing programme, Faculty Board should also consider the Programme Proposal at the same time as the completed Collaborative Provision: Renewing a Collaboration form. Questions which feature on both forms should be completed on the Programme approval paperwork only: for those questions the Collaborative Provision: Renewing a Collaboration Form should refer to the Programme approval paperwork.

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| **School:** |  |
| Name of Collaboration Sponsor and email address |  |

**Partner Information**

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| --- | --- |
| Name of Partner(s): |  |
| Name of Programme |  |
| Nature of Collaboration |  |
| Start and expiry date of the current MOA and rationale for proposed renewal of the arrangement |  |

**Details of Collaboration**

|  |  |
| --- | --- |
| Original start date of the collaboration  |  |
| What language(s) is the teaching delivered in?  |  |
| In what language(s) does assessment take place? |  |
| Provide cohort enrolment numbers and completion data for the last three years. |  |

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| Roughly, what ratio of teaching of the entire programme is delivered:  |
| a) at an existing UoS campus. (specify which one) |  |
| b) by UoS staff at a non UoS locations (including online) |  |
| c) by non UoS staff? |  |

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Does this collaboration result in a Single Award (made by the University of Southampton)? | ☐ | ☐ |
| Does this collaboration result in a Joint Award (a single certificate, awarded by multiple parties including the University of Southampton)? | ☐ | ☐ |
| Does this collaboration result in a Dual, Double or Multiple award (certificates awarded by each partner institution)? | ☐ | ☐ |

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Is student support being provided by the partner organisation? | ☐ | ☐ |
| Are IT facilities being provided by the partner organisation? | ☐ | ☐ |
| Are library facilities being provided by the partner organisation? | ☐ | ☐ |

**Strategic information**

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| How has the collaboration evolved since the Memorandum of Agreement was signed?  |
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| In brief, describe how the collaboration continues to contribute to University/Faculty strategy. |
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| Does the collaboration pose any significant risks to the University? If yes, provide details. |
|  |

**Other**

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| Any other comments: |
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| --- | --- | --- | --- |
| Signature of Collaboration Sponsor: |  | Date: |  |
| Signature of Deputy Head of School (Education): |  | Date: |  |
| Considered by Faculty Board: |  | Date: |  |